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SUMMARY OF QUALIFICATIONS

- Establishing of new business opportunities between private companies and government entities.
- Advising Icelandic companies with opening offices in China and establishing branches.
- Experience in internet marketing, SEO, negotiations and contracting with service providers.
- Experience including: Compliance & risk management, Corporate governance & structure, General. commercial, Negotiations, Ship registration, M&A, Due Diligence (incl. KYC & AML), Banking & finance, Litigations & claims and Incorporation of new entities.

WORK EXPERIENCE

Amicus ehf

Provide corporate and legal service for the purpose of corporation expansion, including corporate governance and corporate structuring. Oversee of drafting & finalising of agreements with third parties and other projects.

- Tax & legal advice to investors and incorporation of off-shore entities. Provided corporate services and building of structure to the entities incorporated. Assisted and responsible of the drafting & finalising of different kind of agreements including, partnership agreements, LCs, MOAs and LOIs.
- On-going communications with service provider for corporate services in Malta and Germany. Responsible for registration of vessels, selection of manning companies, and review of credentials of crew, communications with underwriters and class.
- Corporate Development Manager for the expansion of Promens plant into China, directly responsible for establishment of entity, contracts, Trademarks & Patents with Chinese entities and other on-going projects within the Committee. Scanning of corporate development opportunities for Promens, research and mapping of growth, market trends and market sizes of the plastics market directly related to the packaging industry on the corporate level.

VALITOR HF

Legal Counsel

Directly responsible for all legal matters and agreements for the International Acquiring Division and any internal division as requested from time to time. Manages the day-to-day legal matters, contracts, corporate expansion, corporate and comercial law and oversee of all negotiation and contracts of the Division and in-house legal advise and constant update of regulations in the payment industry.

• Responsible for negotiating, drafting and execution of all new partner agreements along with all tailored agreements with merchants for the International Acquiring Division along with the preparation of other

2013 – today

2012 - 2013

CV

legal documents such as NDAs and LOIs. Update of all T&Cs of partner & merchant agreements and credit & fraud policies in line with the standards of the payment industry. Main contact person of UnionPay integration into Valitor systems.

- Work closely with the sales department, financial, IT, on-boarding team and risk division and other internal clients for the purpose of smoothly executing agreements, KYCs and lowering financial risks. Direct contact and follow-up of agreements with customers and partners.
- Managing contracts at the partner level and delivering legal opinion and advice as required by other divisions of Valitor in relation to the agreements and legal system.
- Research and mapping of legal requirements in new foreign markets for Valitor and incorporation of new entities for Valitor.

RESOLUTION COMMITTEE OF GLITNIR BANK

Lawyer

Worked as a Lawyer for Glitnir Bank in dealing with all legal issues related to the bankruptcy of Glitnir. Handled small claims of Glitnir, purchase and sales agreement, shareholders agreement, terms & Conditions of accounts, derivative agreement and other investment agreements.

- In charge of small claims held by Glitnir Bank against third parties. Such claims include assets held by Glitnir
 at other financial institutions and foreign corporations in the form of derivatives and deposits. This includes
 the reviewing, drafting and finalizing of such claims.
- Worked closely with internal lawyers and other employees at Glitnir and Islandsbanki along with foreign and Icelandic lawyers serving as legal advisors to Glitnir.
- Reviewing and drafting of legal documents in cooperation with external lawyers different types of investment and shareholders agreements related to purchase and sales of shares held by Glitnir.

THULE INVESTMENTS EHF

General Counsel

Worked as a Specialist/General Counsel for Thule Investments, managing two funds BRU II VENTURE CAPITAL FUND S.C.A, SICAR a Luxembourg-based fund regulated under the Luxembourg Financial Surveillance Authority, CSSF and BRU VENTURE CAPITAL HF a fund of secondary assets based in Iceland, holding shares in Iceland, the US & Europe. Handled corporate governance, compliance, investments in the portfolio, contracts, due diligence, KYCs & AML, corporate structure and tax issues.

- Took care of legal matters interfacing with internal and external lawyers, regulatory officials, auditors, shareholders and tax consultancies and lawsuits pertaining to the fund.
- Governed, reviewed and negotiated corporate & commercial contractual arrangements, working closely and collaboratively with auditors to guarantee the accurate delivery of all fund commitments.
- Conducted cross-border coordination with European Corporate business to complete transactions and other aspects of business, ensuring uniformity between jurisdictions on all corporate and tax matters.
- Worked closely with other employees of the companies owned by the fund in order to ensure the fund's ownership.
- Handled financial reporting and other types of reporting of the fund's position towards the CSSF (Luxembourg Financial Authorities) as well as custodian & shareholders updating requirement from biannual to quarterly.
- Formed companies and obtained necessary licenses as part of company structure.

ÖSSUR HF, Reykjavik, Iceland

Project Manager

Worked at Ossur in helping to establish a Shanghai Office in China from scratch. Dealt with employing local employees, employment agreements, distribution agreements, tax law and human resources issues.

 In charge of advertising, screening, interviewing and assist in decision making of employment of Chinese employees for the Ossur, Shanghai Office along with drafting of a new Employee Handbook for Shanghai Office.

2008 - 2011

2006 - 2007

2011 - 2012

- Governed the set-up of all financial services and resolution of arising tax issues, liaising regularly with local and foreign agencies, including tax authorities, law and consulting firms, and governmental institutions.
- Collaborated with legal counsel from Ossur Headquarters to finalize all distribution and partnership agreements, and effectively integrate all staff members from Iceland & Europe.

EDUCATION

MBA Business Dept., University of Reykjavik	2009
LL.M in EU/EEA & Int'l Law, Legal Dept., University of Iceland	2005
EURASMUS Legal Dept., University of Iceland	2001
BA in Int'l Law, Peking University, Peking, China	2000

LANGUAGE SKILLS

English Excellent Icelandic Fluent/Excellent Chinese Excellent